

Altek Corporation

The terms of reference of the head of corporate governance and the situation of further training

1. The company passed the resolution of the board of directors on May 7, 2021, and appointed Steven Chen, the assistant vice president, as the head of corporate governance to protect the rights and interests of shareholders and strengthen the functions of the board of directors. The main responsibilities are as follows: provide the information and the latest regulatory developments related to the company's operations for the directors and the audit committee, assist the directors and the audit committee to comply with laws and regulations, regularly report to the board of directors about the operation of corporate governance, hold the board of directors and shareholders' meetings, prepare minutes of board of directors and shareholders' meetings, and assist directors and audit committees to take office and continue learning, etc.
2. The situation of the advanced training of corporate governance supervisors in 2024 is as follows:

Training date	Organization	Course Title	Training hours
2024/05/03	Securities & Futures Institute	Sustainable Disclosure Practical Study	9 hours
2024/09/06	Securities & Futures Institute	2024 Insider Trading Prevention Promotion Conference	3 hours